MARRIAGE ADVANCE

1.	Form of Application for sanction of Marriage Advance	FORM No-I (Para-4 (a))
2.	Agreement Bond	FORM No-II (Para-4(a))
3.	Form of personal security bond to be executed by a Government Employee applying, for Marriage Advance along with a permanent Government Employee as Surety.	FORM No-III (Para-7)
4	Utilization Certificate	Form No-IV (Para 10)

FORM-1 (Para-4 (a))

(Circular Memo. No. 70-C/20/Al/A&L/83-1, dt: 20.8.1987 of Finance and Planning (FW.A &L) Department).

Form of application for the sanction of advances for the celebration of marriage.

(To be submitted to the sanctioning authority through proper channel)

1.		Name of the applicant (in Block letters)	
2.		Designation of the applicant	
۷.		and office in which employed.	
3.	a.	Whether permanent and if so,	
		the particulars of the	
		permanent post.	
	b.	If not permanent, the date of	
		first regular appointment in	
		Government Service.	
	C.	Total period of regular service	
4.		Amount of advance applied for	
5.		Number of monthly	
		installments in which the	
		advance may be recovered	
		(Not more than Principal – 70+	
		Interest-10)	
6.		Residential address.	
7.		Permanent address.	
8.	a.	Date of birth of the	
		Government Employee	
	b.	Date of marriage of the	
		Government Employee	
	C.	No. of sons with their ages	
	d.	No. of daughters with their	
9.		ages Scale of pay of the present	
9.		post	
10.		Basic pay in the present post	
		as defined under Fundamental	
		Rule-9(21) (3) (i).	
11.		Gross monthly salary (with	
		details)	

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12.		Particulars of deductions from	
12.			
	i.	gross pay. General Provident Fund	
	a	Subscription towards towards	
	b.	Recovery towards temporary advance.	
	ii.	Festival Advance	
	iii.	Conveyance advance for bicycle/	
	111.	Motor Cycle/scooter/Motor car.	
	iv.	House Building Advance	
		Other recoveries.	
	۷.	Khadi, Handloom cloth advance	
	a. b.	Postal Life Insurance	
	_		
	c. d.	Salary Savings Scheme Recoveries towards the Co-	
	u.	operative Credit Society.	
	e.	Other items	
	f.	Do the total recoveries exceed	
	١.	1/3 rd of total emoluments.	
13.		Net salary received	
14.		Proposed Date of marriage	
15.		For e marriage the advance is	
		applied for (self/daughter/son)	
	a.	If son/daughter	
	i.	Date of Birth	
	ii.	Age	
16.		Name and occupation of the son	
		or daughter for whose marriage	
		advance is applied for.	
17.	i.	If the advance is for marriage of	
		the Government servant	
		himself/herself whether father or	
		mother of the applicant is a	
		Government employee.	
	ii.	If so, whether he/she applied for	
		the advance or has been	
		sanctioned an advance for this	
		marriage.	

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18.		Whether the applicant has already applied for or was sanctioned any advance or whether the application for the advance was rejected previously.	
	i.	Amount of such advance	
	ii.	Number and date of order is which such advance was sanctioned.	
	iii.	Whether any amount of such advance is outstanding for repayment (principal and interest to be shown separately).	

I hereby declare that the particulars furnished above are true to the best of my knowledge and belief.

Station.	
Date.	SIGNATURE OR THE APPLICANT

FORM-II (Para-4(a))

Form of agreement to be executed at the time of applying for marriage Advance.

An Agreement made this day of

One thousand nine hundred and

Between: (hereinafter called for the Borrower which expression shall include his heirs, administrators, executers and legal representatives) of the one part and the Government of Andhra Pradesh of the other part.

WHEREAS the Borrower has under the scheme for the grant of marriage advance to Government servants (hereinafter referred to as the said scheme which expression shall include any amendments thereof or additions thereto for the time being in force) applied to the Government of Andhra Pradesh (hereinafter called the Government) for an advance of Rs......... For the celebration of marriage of himself/herself/daughter/son on the terms and conditions hereinafter contained and whereas the application of the ;borrower for the loan is being considered by the Government. Now it is HEREBY AGTREED between the parties hereto that in consideration of the sum of Rs....... to be paid by the Government to the Borrower, if and when the Government sanction the said loan the Borrower hereby agrees.

- to pay the Government the said amount with interest by monthly deduction from his salary his salary and hereby authorize the Government to make such deductions.
- 2. to expend the full amount of the said loan for the celebration of the aforesaid marriage within three months from the date of drawal of the advance or if the actual expenditure incurred is less than the advance so repay the difference to the Government forthwith and:
- in the event of Borrowers relief from Government service before the advance drawn together with interest is fully repaid, to repay in one lumpsum the amount outstanding and the interest before the borrower is actually relieved from the Government service.

(Contd.Page.No.2.)

- to refund forthwith the amount of advance together with interest in one lumpsum if the aforesaid marriage could not be celebrated or the amount of advance could not be utilized for the purpose for which it was sanctioned, and,
- 5. if within the period already fixed for the recovery of the principal and interest thereon the Borrower becomes insolvent or quits the service of the Government the whole amount of the advance and interest accrued thereon or such portion of the amount outstanding with interest shall immediately become due and payable.

In witness thereof the borrower and for and on behalf of the Governor of Andhra Pradesh have hereunto set their hands.

Signature and Designation of the Borrower

Signed by the said in the presence of:

(Signature of witnesses)

1. First witness:

Address :

Occupation :

2. Second witness:

Address :

Occupation:

(Signature and Designation of officer)

Signed by (Name and Designation Sri......

Acting for and on behalf of and by the order and direction of Governor of Andhra Pradesh in the presence of

(Signature of witnesses)

1. First witness :

Address :

Occupation :

Second witness :

Address :

Occupation :

FORM-III (Para-7)

Form of personal security bond to be executed by a Government employee applying for Marriage Advance along with a permanent Government Employee as Surety.

KNOW ALL MEN BY THESE PRESENTS THAT WE,

Son of

Sri

2.

Pradesh (herein certain attorney we bind ourselve	Son of are held and sum of Rupees after called the Goverr or attorneys for, which tes each of us and each tives firmly by these pres	firmly bound to be paid nment) their s the payment to of our heirs	to the Government successors or assig to be well and truly to	of Andhra ns or their o be made
Whof of Rupees	HEREAS the above bour has applied to the G for the purpose of ce	overnment fo	or the grant to him an	
advance to the s office of his sure such conditions when they fall du	ity entering into a bond i as are hereunder written ue and for the observand litions relating to the adv	and the aboun the above refor repayments of and perfor	ve bounded Sri mentioned sum of Rs ent of the said advar mance by the said	held the s. With nce as and of
His heirs, execuand at all times all such sums of Government from	ne said utors, administrators or l hereunder well and truly f money as shall from n the said in re or sums of money shall	pay or cause time to time espect of the	e to be paid to the G become due and ov advance above men	overnment ving to the tioned and
default in payme or his heirs, ex space of one ca the amount ther	he said ont pf any such sum or secutors, administrators lendar month after rece eof from the Governme the sum of money state	sums of mone and legal r iving notice ii nt well and tr	representatives shall n writing of such def ruly pay or cause to	said within the ault and of be paid to
Signed, sealed a By the said in the Of witness:		(Si	gnature or Borrower)	

(Signature of the Surety)

FORM-IV (Para-10)

UTILISATION CERTIFICATE

1,	employed as	in the
Department/Office	hereby certify that	the marriage advance of
Rs	s. (Rupees)sanctioned to
•		penses incurred in connection
with the marriage of	celebrated on	*less the sum of Rs.
Refunded by me		
AAP:	0:	
Witness:	Sign	ature of the borrower
1.		
1.		
2.		
to be scored out if no amo	ount has been refunded.	